

Minutes
Board of Trustees
Licking County Library
Special Board Meeting
January 8, 2015

The Board of Trustees met in special session on Thursday, January 8, 2015 in the 2nd Floor Conference Room of the Main Library. President Mr. Barry M. Riley called the meeting to order at 9:00 a.m. The following trustees answered the roll call of President Mr. Barry M. Riley: Mr. Martin (Marty) Altmaier, Mr. Thad Claggett, Ms. Martha (Marty) Morrison, and Mr. Barry M. Riley.

Trustees Excused: Mrs. Ruth Campolo, Mrs. Kathy Myers, and Mr. Don Urban.

Staff Present: Mrs. Babette Wofter, Director; Mrs. Sandra Lodge, Fiscal Officer; Ms. Tracey Wolfle, Human Resource Manager; Mrs. Tracy Groves, Administrative Assistant; Mr. Doug Stout, Head of Circulation & Building Services; Mrs. Mary Harmon, Head of Adult Services; Ms. Amy Gantt, Head of Teen Services; Mr. Brock Hutchison, Head of Outreach Services; Ms. Deb Holman, Head of Branch Services; Ms. Anne Kennedy, Head of Emerging Technologies & Digital Content; Ms. Shirley Smith, Technical Services Supervisor; Ms. Mandie Burns, Head of Children's Services; Mr. John Jordan, Maintenance Specialist.

Other: Architect, Mr. Jack Hedge of DesignGroup and Ms. Megan Stewart of DesignGroup.

Adoption of Agenda

The Board of Trustees unanimously agreed to adopt the agenda as presented. Roll Call: Mr. Altmaier, Yes; Mr. Claggett, Yes; Ms. Morrison, Yes and Mr. Riley, Yes. The president declared the motion passed.

Public Comments

None

Master Plan/Questionnaire Summary

Mr. Hedge discussed the compiled results of a questionnaire that staff submitted with their input on the Master Plan. In addition, Mr. Hedge provided a tentative timeline on how he envisions the process. Mr. Hedge will seek additional input from Department Heads and will meet with each department individually. A second Master Plan meeting is scheduled for Tuesday, February 3, 2015.

015-001
Adoption of
Agenda

Old Business

None

New Business

None

Appointment of Secretary Pro Tem

Board President Mr. Riley announced that Board Secretary Mrs. Myers was absent so a secretary Pro Tem was needed. Mr. Riley MOVED and Mr. Claggett SECONDED to appoint Ms. Morrison Secretary Pro Tem. Roll Call: Mr. Altmaier, Yes; Mr. Claggett, Yes; Ms. Morrison, Yes and Mr. Riley, Yes. The president declared the motion passed.

There being no further business, the President declared the meeting adjourned at 10:35 a.m.

President

Secretary

015-002
Approval of
Secretary
Pro Tem