Minutes
Board of Trustees
Licking County Library
Special Board Meeting
October 21, 2026

The Board of Trustees met in special session on Wednesday, October 21, 2026, in the 2nd Floor Conference Room at the Downtown Newark Library. Will McCoy called the meeting to order at 4:06 p.m. The following trustees answered the roll call: Michael Houser, Lacie Priest, Andy Reardon, Brian Wilfong, and Will McCoy.

Excused: Kim Sherman

Present: Julia Walden, Executive Director; Sandra Lodge, Fiscal Officer; Kerrill Foster, Deputy Fiscal Officer; Tracy Groves, Executive Assistant; and Melissa McDiarmid, Human Resources Officer.

Adoption of Agenda

026-050
Adoption of Agenda

Mr. Wilfong MOVED and Mrs. Priest SECONDED to adopt the agenda as amended. All voted aye. The Chair declared the motion passed.

Public Comments
There was no public in attendance.

Financial Reports for September 2026

026-051
Approval of September Financial

The financial reports for September 2026, including bills, payrolls, and transfers, were presented to the Board for their approval. The balance in the General Fund at the end of September was $10,579,206.03. General Fund receipts for September were $484,986.56. General Fund disbursements for September totaled $558,913.70. Receipts in the Building & Repair Fund totaled $586.72, and disbursements totaled $485.00. Mr. Houser MOVED and Mr. Reardon SECONDED that approval be given to accept the September reports as submitted. All voted aye. The chair declared the motion passed.

2027 Temporary Budget (All Funds)

The Board reviewed the 2027 temporary budget, which includes the General Fund and the Building and Repair Fund. The Board requested that the Fiscal Officer prepare a budget with a salary structure aligned with the midpoint of the salary chart for review at the November Regular Board meeting.

RFP Evaluation and Recommendation for Architect Contract Award for Roofing Project

026-052
Approval to Proceed with Contract Negotiations

The Board reviewed the architectural RFP evaluation scorecard for the five proposals received and selected the highest-scoring proposal for further consideration. Mr. Reardon MOVED, and Mr. Houser SECONDED a motion to proceed with contract negotiations with Schorr Architects for the roofing project. All voted aye. The Chair declared the motion passed.

026-053
Motion to Adjourn

Adjournment

With no further business, Mr. McCoy MOVED and Mr. Wilfong SECONDED to adjourn the meeting at 5:50 p.m. All voted aye. The Chair declared the meeting adjourned.

The next Regular Business Meeting is Wednesday, November 18, 2026, at 4:00 p.m. in the 2nd Floor Conference Room of the Downtown Newark Library.

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President Secretary